

CHAIRMAN USE ONLY

Date Paid: \_\_\_\_\_

Amount: \_\_\_\_\_

Check # \_\_\_\_\_

**96th ANNUAL CENTRALIA HALLOWEEN PARADE & FALL FESTIVAL  
VENDOR'S LICENSE APPLICATION & FEES**

This application must be submitted to apply for a PERMIT to conduct business along the designated routes, at pre-selected location (s). on the day of the Fall Festival and the Halloween Parade, which is scheduled for Saturday, October 28, 2023. APPLICATION MUST BE RECEIVED BY OCTOBER 1<sup>st</sup> or THERE COULD BE AN ADDITIONAL CHARGE\* Vendors should be set up within assigned areas for fall festival & parade routes. It is the vendor's responsibility to find operating location within assigned areas. This location must be indicated on application in order that there are no duplications.

Vendor PERMIT will be issued the day of the fall festival and parade.

**NON-FOR-PROFIT ORGANIZATIONS: \$25.00**

Examples: Churches, Clubs and not-for-profit entities and organizations.

Must return a letter of authorization from the non-profit origination with contact name.

**PROFESSIONAL VENDOR: \$150.00**

(All for profit vendors, including mobile carts)

\_\_\_#of Carts x \$5.00 each=\$,\_\_\_\_\_

- A license is required for each vendor outlet and or/cart, so please tell us in advance how many permits that you will need. The license must be clearly visible for parade staff to see. A fine of \$5.00 will be given as the first warning. Followed by termination of permit if not in compliance with license display policy and will be escorted off the parade route.
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- All vendors are subject to Health Code regulations as designed by the Marion County Health Department. All Vendors' Licenses are non-refundable, with the exception of sickness, etc., expressed in writing within 48 hours of the event. Upon approval of the application, a license or licenses will be sent to you, the applicant, and this license must be attached to the vendor outlet/cart in plain view at all times.
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- All Vendors are strictly prohibited from moving in, on or about the parade route while the parade is in progress and prohibited from blocking pedestrians or traffic. Once the parade has started, all mobile carts **MUST REMAIN STATIONARY.NO EXCEPTIONS.**
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- Once Vendor has been warned, the next offense will terminate his/her participation, and will be escorted off the parade route. Site selection and request for use of location from the proper owner is the sole responsibility of YOU (the applicant).

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Page 1

The Centralia Halloween Parade Committee nor the Executive Committee of the State of Illinois Corporation (37-1323436), known as the CENTRALIA HALLOWEEN PARADE AND FESTIVAL, INC. are not responsible for any accidents, food poisoning and/or other such unforeseen catastrophes.

The committee reserves the right to refuse or terminate any license(s) at any time for any just cause.

THANK YOU FOR YOUR UNDERSTANDING.

VENDOR  
APPLICATION PAGE

Name of Vendor \_\_\_\_\_

Address of Vendor: \_\_\_\_\_

Office Contact Phone Number: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address of Organization: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Type of Product to be Sold or Distributed: \_\_\_\_\_

Size of Stand (Approximate length by width) \_\_\_\_\_

Vendor Outlet Location: \_\_\_\_\_

(PLEASE NOTE: THIS MUST BE DONE ON YOUR OWN. WE DO NOT SECURE LOCATION FOR YOU)

I, \_\_\_\_\_ have read all pages of this application and will comply with the rules and limitations set forth to participate in this event .

PLEASE FIND ENCLOSED MY SIGNED APPLICATION AND CHECK FOR MY PERMIT.

Signature of Application \_\_\_\_\_ Date Signed \_\_\_\_\_

Please make checks payable to the **Centralia Halloween Parade.**

Please complete all information above and return to:  
NORM SMITH, VENDOR CHAIRMAN  
POST OFFICE BOX 410  
CENTRALIA, ILLINOIS 62801